

**Final Estimates - Technical Review Team (FETRT)**  
**Meeting Minutes August 27, 2015**  
**605 Suwannee Street, Tallahassee, Florida**  
**Videoconference Bridge # 7- phone number (850) 414-4971**

FE TRT Attendees: Sherry Valdes, Member (filling in for chairman, Amy Tootle) (CO), members via videoconference - David Bradford (D3), Scott Sikorsky (D1)

Guests: Craig Appel (to perform as Instructor) and Stacey White with A&SW Consultants, Inc. (videoconference from D5), Ron Henley with A Plus Training by Ron Henley, LLC. (via teleconference), Ashley Anderson (CO)

The meeting began at 1:30 PM. The following agenda items were discussed:

**(1) Proposed Instructors for Final Estimates Level II Training Course:**

**A. Proposed Instructor from A & SW Consultants, Inc.**

Mr. Craig Appel

**1. Instructor Review**

After review of the proposed instructor's ability to demonstrate and deliver the required course material, a unanimous recommendation to further discuss Mr. Appel's presentation skills with the TRT was made.

**2. Recommendation**

As a result of discussion and after review of the proposed instructor's presentation, we recommend Mr. Appel's presentation skills, knowledge and delivery of the material be discussed further with the TRT.

**3. Instructor Contact Information**

Mr. Craig Appel  
55 Inlet Harbor Road  
Ponce Inlet, FL 32127  
Phone: (386) 788-9899  
Cell: (407) 416-1720  
Email: [appelfam@att.net](mailto:appelfam@att.net)

**B. Proposed Instructor from A Plus Training by Ron Henley, LLC**

Ms. Belinda Lubben

**1. Instructor Review**

After review of the proposed instructor's resume, recommendations, and work experience, a unanimous recommendation of approval as instructor for the Final Estimates Level II Training Course was made on Ms. Lubben.

## **2. Recommendation**

As a result of discussion and after review of the proposed instructor, we recommend Ms. Lubben as an instructor of the Final Estimates level II Training Course.

## **3. Instructor's Contact Information:**

Ms. Belinda Lubben  
2610 N. W. 43<sup>rd</sup> Street, Suite 2B  
Gainesville, FL 32606  
Phone: (352) 538-1908  
Email: [blubben@targetengineering.com](mailto:blubben@targetengineering.com)

## **(2) Proposed Providers of the Final Estimates Level II Training Course**

### **A) Proposed Provider A & SW Consultants, Inc.**

#### **1. Provider Review**

As a result of the FETRT recommendations to further discuss the instructor's approval for the Final Estimates Level II Training Course, the proposed provider was put on hold till further notice.

#### **2. Recommendations**

As stated above, recommendation will be made after instructor approval for A & SW Consultants, Inc.

#### **3. Provider Contact Information**

A & SW Consultants, Inc.  
55 Inlet Harbor Road, Suite 121  
Ponce Inlet, FL 32127  
Phone: (386) 788-9899  
Email: [www.aswconsultants.com](http://www.aswconsultants.com)

### **B) Proposed Provider A Plus Training by Ron Henley, LLC**

#### **1. Provider Review**

After a review of the provider's submitted application, the TRT agreed the proposed facilities and equipment were sufficient and recommended an approval as a provider for the Final Estimates Level II Training Course.

## **2. Recommendations**

As a result of discussion and after a review of the provider's submitted application, a unanimous recommendation of approval as a provider for the Final Estimates Level II Training course was made for A Plus Training by Ron Henley, LLC.

## **3. Provider Contact Information**

A Plus Training by Ron Henley, LLC  
9001 Southwest 124 Street  
Archer, FL 32618  
Phone No. (352) 339-4866  
Email: rhenley@cox.net

### **(3) Update to the FE Level II Course**

#### **Discussion:**

- Sherry mentioned that the FE level II course updates are still ongoing. Amy Tootle will send Chapter II to the TRT as soon as she complete her review.
- Chapters 5, 11, and 12 will be updated by Maria Irizarry, and Chapters 8, 9, and 10 will be updated by Ashley Anderson before they are sent for review by the TRT.
- Scott mentioned a couple of instructors have requested to review the updated chapters. He asked if we could updates out for District personnel review. Sherry will follow up with Amy on this issue.

### **(4) Sherry asks if there are any other questions to be discussed.**

There were no other questions

Meeting adjourned at 3:55 PM